

**GLENWOOD MIDDLE SCHOOL**

**Did you Know**



Attendance reports will be reviewed at least quarterly. Once a student has missed eight (8) days, a letter informs parents/guardians and concern is shared about their student's attendance. When a student has missed ten (10) enrolled days for the year, a letter is mailed to the parents stating that for the remainder of the school year a licensed physician's medical excuse will be required for a student to have an excused absence.

Upon request, identified at-risk families may be referred to the Home-School Prevention Coordinator for follow-up. Parent follow-up contacts will be made by phone or home visit to discuss the attendance concerns. Failure to produce a desirable change in the student's school attendance after the following efforts have been made will result in a referral to the Sangamon County Truancy Officer for possible prosecution.